



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, May 5, 2016 at 1:30 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	June 1, 2016

MEMBERS PRESENT

Kevin Wilson, Professional Member, President
John Mateyko, Professional Member Secretary
Paul Guggenberger, Professional Member, Secretary
Rosemarie Vanderhoogt, Public Member
Todd Breck, Professional Member (arrived at 1:41 p.m.)

MEMBERS ABSENT

Robert Maffia, Professional Member
Elizabeth Happoldt, Public Member
Donnell McNair, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Witte, Administrative Specialist II
Jennifer Singh, Deputy Attorney General

OTHERS PRESENT

Nancy Payne

CALL TO ORDER

Mr. Wilson called the meeting to order at 1:40 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Guggenberger, seconded by Ms. Vanderhoogt, to approve the minutes from the April 6, 2016 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion on Proposed Amendments to the Rules and Regulations

After a continued review of an overhaul of the current rules and regulations and discussions on proposed amendments with the implementation of Senate Bill 81 and Executive Order 60 a motion was made by Mr. Guggenberger, seconded by Mr. Breck, to approved the proposed amendments and move forward with a public rules and regulations hearing in July. The motion was unanimously carried.

Discussion on Architects/Engineers Handbook

After a review of the revisions made to the handbook during the April meeting, a motion was made by Mr. Breck, seconded by Mr. Guggenberger, to accept the revisions as amended and submit to the JAC. The motion was unanimously carried.

NEW BUSINESS

Ratification of Reciprocity Applications – NCARB Certificate

A motion was made by Mr. Breck, seconded by Mr. Guggenberger, to approve the ratified architect applications of James Coleman, Daniel Robison, James Daly, Andrew Cohen, Fouzia Sultana, Joseph Healy, Michael Scherbel, Michael Schaefer, Walter Ploskon, Rabindranath Jesudason, Manuel Gonzalez, and John Rambo. The motion was unanimously carried.

Request for Wall Certificate

The Board signed wall certificates for Richard Quinn and Rabindranath Banny Jesudason.

Review of Applications – Reapplication by NCARB

After review, a motion was made by Mr. Guggenberger, seconded by Ms. Vanderhoogt, to approve the architect application of Charles Koch. The motion unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Wilson, Mr. Maffia and Mr. Mateyko will be attending the NCARB 2016 Annual Business Meeting mid-June. Mr. Wilson requested that the Board review the resolutions that will be presented to the membership for consideration at the Annual Meeting so that the Board can discuss them at the June 1st meeting.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be June 1, 2016 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Guggenberger, seconded by Mr. Breck, to adjourn the meeting at 3:15 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II